

# City of Arlington

## 2024 Lighting Retrofit Rebate Instructions

By participating in the We Save program, you can save energy and earn a rebate when you replace existing lighting with qualifying, energy-efficient lighting.

### What Rebate Can I Earn?

Eligible lighting and rebate prices are listed on the Rebate Calculation Table. Many LED products must be on the DesignLights Consortium (DLC) Qualified Product List to be eligible for rebate. If lighting must be DLC qualified, it will be indicated on the Rebate Calculation Table. Non-DLC products and those not included in the Rebate Calculation Table may be considered for a custom rebate. Please contact Utility for more information.

### Rebate Qualifications and Program Rules

- Rebate offered to non-residential electric customers of the City of Arlington.
- Rebate will be issued to the customer only. Maximum rebate amount shall be limited to 50% of project cost.
- Rebate forms must include: (1) Rebate Application, (2) Pre-Rebate Worksheet, (3) Rebate Calculation Table, and (4) copy of paid, itemized invoice(s) showing quantity, price, manufacturer, and model number.
- **Pre-approval is required. Customer must submit Pre-Rebate Worksheet prior to starting project. Utility will review project and verify proposed lighting qualifies for rebate.**
- **Utility reserves the right to conduct pre- and post-retrofit on-site inspections.** One sample of each type of equipment removed must be retained for 90 days after rebate is received. If Utility finds customer has not complied with program rules, any rebate received must be returned to the Utility.
- Only new equipment is eligible for rebate.
- Rebate is based upon one-for-one replacement of existing fixtures resulting in energy savings.
- Installation must be completed before submitting rebate application.
- Customer must apply for rebate within one year of the purchase date shown on the equipment invoice.
- Rebate will not be given for equipment or designs that do not comply with local, state, or federal regulations.
- Utility is not liable for rebates promised to a customer by a contractor misrepresenting the program nor any tax liability imposed on customer related to rebate payment.
- Utility gives no warranty, expressed or implied, with respect to equipment operation or performance. Utility does not guarantee that the implementation of energy-efficient measures or use of equipment installed pursuant to this program will result in energy or cost savings. Utility is not liable for any incidental or consequential damage. Utility is not responsible for the disposal of lamps and/or ballasts.
- Rebate forms may be shared with the Minnesota Department of Commerce and MMPA.
- Rebate requests are processed on a first-come first-serve basis. Annual rebate funds are limited. Rebate programs, qualifications, and amounts are subject to change at any time.
- Qualifying customers must apply for rebate by November 30, 2024.

### Rebate Forms Checklist:

- ☐ Rebate Application
- ☐ Pre-Rebate Worksheet
- ☐ Rebate Calculation Table
- ☐ Invoice(s)

Questions? Please contact us.

Phone: 507-964-2378

Fax: 507-964-5973

Email: [cityhall@arlingtonmn.com](mailto:cityhall@arlingtonmn.com)

Website: [www.arlingtonmn.com](http://www.arlingtonmn.com)

### Send Rebate Forms to:

City of Arlington  
204 Shamrock Drive  
Arlington, MN 55307



# City of Arlington

## 2024 Lighting Retrofit Rebate Application

### STEP 1: CUSTOMER INFORMATION

Company Name:

Account #:

Contact Name:

Address:

City:

ZIP Code:

Email:

Phone:

Installation Address (if different):

### STEP 2: VENDOR INFORMATION

Company Name:

Contact Name:

Address:

City:

ZIP Code:

Email:

Phone:

### STEP 3: FACILITY DETAILS

Space where lighting will be installed: ☐ Air Conditioned ☐ Not Air Conditioned

Primary Building Type/Use of Location (select one):

<input type="checkbox"/> 24-Hour Facility	<input type="checkbox"/> Code/Safety Required	<input type="checkbox"/> College/University	<input type="checkbox"/> Grocery
<input type="checkbox"/> Healthcare Office	<input type="checkbox"/> Hospital	<input type="checkbox"/> Hotel/Motel	<input type="checkbox"/> Manufacturing
<input type="checkbox"/> Office	<input type="checkbox"/> Restaurant	<input type="checkbox"/> Retail	<input type="checkbox"/> Refrigerated Case
<input type="checkbox"/> School-Elementary	<input type="checkbox"/> School-Secondary	<input type="checkbox"/> Warehouse	<input type="checkbox"/> Other:

### STEP 4: COMPLETE PRE-REBATE WORKSHEET

Pre-Rebate Worksheet provides detail for equipment being removed and installed and is necessary to evaluate project eligibility. Quantities must reconcile with information entered in Rebate Calculation Table.

### STEP 5: COMPLETE REBATE CALCULATION TABLE

Rebate Calculation Table calculates the dollar amount of the rebate. Quantities must reconcile with values entered on Pre-Rebate Worksheet. Rebate paid cannot exceed the purchase price of equipment.

### STEP 6: ATTACH NECESSARY DOCUMENTATION

- ☐ Pre-Rebate Worksheet
- ☐ Rebate Calculation Table
- ☐ Copy of dated, itemized invoice(s) showing quantity, price, manufacturer, and model number

### STEP 7: CUSTOMER SIGNATURE

I hereby certify that information on rebate application is accurate. I have read rebate instructions and agree that MMPA may verify information provided.

**X**

Date (mm/dd/yy):

FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.

Customer Type (select one): ☐ Commercial ☐ Industrial

Approved By:

Date (mm/dd/yy):

Rebate (\$):



Expires November 30, 2024

**INSTRUCTIONS:** Enter details for old and new lighting below. **Many new lighting products must be DLC qualified**, see Rebate Calculation Table for more info. Customers are encouraged to provide lighting specification sheets. If entering fixture watts, enter fixture quantity. If entering lamp watts, enter lamp quantity. If more rows needed, make copies of sheet.

FIXTURES AND LAMPS											
LOCATION		OLD (REMOVED) LIGHTING				NEW (INSTALLED) LIGHTING					
Building Type	Air Cond	Description	Lamps/Fixture	Watts	Quantity	Description	Watts	Quantity	Manufacturer	Model Number	Unit Cost
LIGHTING CONTROLS (Interior Applications Only)									FOR MMPA UTILITY USE ONLY.  DLC, ENERGY STAR <input type="checkbox"/> PRE-APPROVED <input type="checkbox"/>		
SENSORS INSTALLED					FIXTURES						
Type	Manufacturer	Model Number	Unit Cost	Sensor Quantity	Description of Fixture Controlled by Sensor	Fixture Watts	Fixture Quantity				



EQUIPMENT DESCRIPTION			QUANTITY	REBATE \$/UNIT	UNIT	REBATE \$
INTERIOR LIGHTING REBATES						
Rebates in this section are for interior installations only and are based on wattage of new lighting.						
LED Lamps						
Includes Omnidirectional, Directional, and Decorative lamps						
LED Lamps	10W or less	Replace incandescent		\$5	lamp	
	11-20W			\$8	lamp	
	21-30W			\$10	lamp	
LED Downlight Fixtures and LED Downlight Kits						
Includes Downlight Pendant, Downlight Recessed, Downlight Surface Mount, Downlight Retrofit fixtures						
LED Downlight Luminaires	25W or less	Replace incandescent		\$30	fixture	
	26-50W			\$50	fixture	
	25W or less	Replace fluorescent		\$20	fixture	
	26-50W			\$30	fixture	
LED Downlight Retrofit Kits		Replace incandescent or fluorescent		\$10	fixture	
DLC Qualified LED 4-Pin Base PL Replacement Lamps for CFLs (UL Type A, B, C)						
Includes DLC Primary Use: Replacement Lamps ("Plug and Play") (UL Type A), Internal Driver/Line Voltage (UL Type B) Lamps, 2- and 3-lamp External Driver (UL Type C) Lamps, Dual Mode Internal Driver (UL Type A and B)						
LED 4-Pin Base Lamps	21W or less	Replace CFL 4-Pin Base lamps		\$7	lamp	
DLC Qualified LED Linear Replacement Lamps (UL Type A, B, C)						
Includes DLC Primary Use: Replacement Lamps ("Plug and Play") (UL Type A), Internal Driver/Line Voltage (UL Type B) Lamps, 1-, 2-, 3-, 4-, and 6-lamp External Driver (UL Type C) Lamps, Dual Mode Internal Driver (UL Type A and B)						
LED Linear Lamps (2, 3, 4, and 8 foot)		Replace fluorescent T12, T8, or T5 lamps		\$5	lamp	
Mogul Screw-Base (E26) and DLC Qualified LED Mogul Screw-Base (E39) Replacement Lamps						
Includes DLC Primary Use: Replacement Lamps for High / Low Bay Luminaires (UL Type B and C) and ENERGY STAR E26 lamps						
LED Mogul Screw-Base E26 and E39 Replacement Lamps	49W or less	Replace HID lamps. E39 replacement lamps must be DLC qualified.		\$40	lamp	
	50-119W			\$60	lamp	
	120-230W			\$75	lamp	
DLC Qualified LED Linear Ambient Fixtures and Retrofit Kits						
Includes DLC Primary Use: Direct Linear Ambient Luminaires, Linear Ambient Luminaires w/ Indirect component, Retrofit Kits for Direct Linear Ambient Luminaires						
LED Linear Ambient Fixtures	60W or less	Replace fluorescent T5, T8, T12 fixtures		\$25	fixture	
	61-100W			\$40	fixture	
LED Direct Linear Ambient Retrofit Kits	60W or less			\$20	fixture	
	61-100W			\$30	fixture	
DLC Qualified LED High/Low Bay Fixtures and Retrofit Kits						
Includes DLC Primary Use: High / Low Bay Luminaires (C&I), High Bay Aisle Luminaires, Retrofit Kits for High / Low Bay Luminaires (C&I)						
LED High / Low Bay Fixtures	94W or less	Replace HID or fluorescent T12, T8, T5 fixtures		\$50	fixture	
	95-189W			\$135	fixture	
	190-290W			\$150	fixture	
	291-464W			\$200	fixture	
	465-625W			\$250	fixture	
LED High / Low Bay Retrofit Kits	94W or less	Replace HID or fluorescent T12, T8, T5 fixtures		\$30	fixture	
	95-189W			\$40	fixture	
	190-290W			\$50	fixture	
	291-464W			\$80	fixture	
	465-625W			\$160	fixture	

EQUIPMENT DESCRIPTION			QUANTITY	REBATE \$/UNIT	UNIT	REBATE \$
<b>INTERIOR LIGHTING REBATES, continued</b>						
<b>DLC Qualified LED 1x4, 2x2, and 2x4 Troffer Fixtures and Retrofit Kits</b> <i>Includes DLC Primary Use: 1x4 / 2x2 / 2x4 Luminaires for Ambient Lighting of Interior Commercial Spaces</i>						
LED Troffer Fixtures	100W or less	Replace fluorescent T12 and T8 troffer fixtures		\$30	fixture	
LED Troffer Retrofit Kits	100W or less	with similar size/type fixtures (ex, 1x4 with 1x4)		\$30	fixture	
<b>DLC Qualified LED Stairwell Fixtures</b> <i>Includes DLC Primary Use: Stairwell and Passageway Luminaires</i>						
LED Stairwell Fixtures	60W or less	Replace T5, T8, T12, HID, CFL fixtures		\$40	fixture	
<b>DLC Qualified LED Refrigerated Case Lighting</b> <i>Includes DLC Primary Use: Vertical Refrigerated Case Luminaires, Horizontal Refrigerated Case Luminaires</i>						
5- and 6-foot LED Case Door Strip Lighting	<input type="checkbox"/> Refrigerator	Replace fluorescent T12 or T8 5-6 foot systems.		\$50	door	
	<input type="checkbox"/> Freezer	NOTE: Enter number of doors for quantity.		\$50	door	
<b>INTERIOR EXIT SIGN AND LIGHTING CONTROL REBATES</b> Rebates in this section are for interior installations only.						
LED Exit Signs		Replace incandescent		\$25	sign	
Occupancy and Photocell Sensors		Permanently mounted or fixture integrated.		\$20	sensor	
<b>EXTERIOR LIGHTING REBATES</b> Rebates in this section are for exterior and parking garage installations only and are based on wattage of new lighting.						
<b>DLC Qualified LED Canopy Fixtures (excludes downlights)</b> <i>Includes DLC Primary Use: Fuel Pump Canopy Luminaire</i>						
LED Canopy Fixtures	150W or less	Replace HID or soffit fixtures. Hardwired.		\$25	fixture	
<b>DLC Qualified LED Wall Pack Fixtures (Building Exterior and Parking Garage)</b> <i>Includes DLC Primary Use: Outdoor Full-Cutoff Wall-Mounted Area Luminaires, Outdoor Non- and Semi-Cutoff Wall-Mounted Area Luminaires</i>						
LED Wall Pack Fixtures	25W or less	Replace HID. Must be attached to a wall and hardwired.		\$25	fixture	
	26-60W			\$40	fixture	
	61-150W			\$60	fixture	
<b>DLC Qualified LED Area Lighting Fixtures</b> <i>Includes DLC Primary Use: Outdoor Pole/Arm-Mounted Area and Roadway Luminaires and Decorative Luminaires, Bollards</i>						
LED Area Lighting Fixtures	89W or less	Replace HID		\$40	fixture	
	90-149W			\$50	fixture	
	150-299W			\$75	fixture	
	300-550W			\$100	fixture	
<b>DLC Qualified LED Parking Garage Fixtures</b> <i>Includes DLC Primary Use: Parking Garage Luminaires</i>						
Parking Garage LED Fixtures	60W or less	Replace HID. Must be on 24/7 and installed in underground or semi-enclosed structure.		\$120	fixture	
	61-83W			\$130	fixture	
<b>TOTAL PRESCRIPTIVE REBATE =</b>						
<b>CUSTOM LIGHTING REBATES (TO BE COMPLETED BY UTILITY)</b> <i>For equipment not covered by prescriptive rebates. Requires Pre-Approval.</i>						
OLD EQUIPMENT DESCRIPTION	NEW EQUIPMENT DESCRIPTION		QUANTITY	REBATE \$/UNIT	UNIT	REBATE \$
<b>TOTAL CUSTOM LIGHTING REBATE =</b>						
<b>TOTAL REBATE =</b>						
FOR MMPA UTILITY USE ONLY. DO NOT WRITE IN THIS AREA.				Total Project Cost =		
				50% x Project Cost =		
				Adjusted Total Rebate (if necessary) =		