

**ARLINGTON CITY COUNCIL
MEETING AGENDA
JANUARY 2, 2018 AT 6:30 PM
COUNCIL CHAMBERS**

The City Council is provided background information for agenda items in advance by city staff, committees and boards. Many decisions regarding agenda items are based upon this information, as well as: City policy and practices, input from constituents, questions or information that has not yet been presented or discussed regarding an agenda item. If you have a concern or question, please ask to be recognized by the Mayor during the "Citizens addressing the Council" portion of the agenda— state your name and address for the record. Please keep comments under 5 minutes. Individuals wishing to speak for more than five minutes should ask to be included on the agenda in advance. All comments are appreciated, but please refrain from personal or derogatory attacks on individuals.

1. Call Meeting to Order and Pledge of Allegiance
2. Roll Call
3. Approve the Agenda and any Agenda Additions

CONSENT AGENDA

The items listed for consideration will be enacted by one motion unless the Mayor, a member of the City Council, City Staff or a person in attendance requests an item to be removed from the Agenda.

4. Approval of Consent Agenda
 - A) Approval of Bills
 - B) Approve Appointing John Zaske as the Arlington Fire Chief.
 - C) Approve Appointing Corey Carpenter as 2nd Assistant Chief in the Fire Department.
 - D) Approve Appointing Thomas Pomplun as Safety/Training Officer in the Fire Department.
 - E) Personnel Agenda

PETITIONS, REQUESTS, & COMMUNICATIONS

5. Addressing the Council
 - A) Citizens Addressing the Council
6. Announcements
 - A) Planning & Zoning Public Hearing Regarding Interim Use Permit for Storage Bins for Northland Drying on Thursday, January 4th @ 7 pm
 - B) City Offices will be Closed on Monday, January 15th for the Martin Luther King Jr. Holiday
 - C) Next Council Meeting will be Tuesday, January 16th @ 6:30 p.m. (Change Meeting?)
 - D) League of Minnesota Cities: Newly Elected Officials 2018 Leadership Conference & Elected Officials 2018 Leadership Conference in Brooklyn Park – January 26-27.
7. Communications
 - A) Acknowledge Thank You Letter from Arlington Chamber and Arli-Dazzle Committee for the Efforts and Collaboration the City put into the 2017 Arli-Dazzle Event.

REPORTS OF OFFICERS, BOARDS & COMMITTEES

ORDINANCES & RESOLUTIONS

8. Resolutions

- E) 1-2018 - Mayoral Appointments
- F) 2-2018 - Appointing City Administrator
- G) 3-2018 - Designating City Depository
- H) 4-2018 - Authorizing Signature Authority for City Accounts.
- I) 5-2018 - Designating City Newspaper
- F) 6-2018 - 2018 Calendar of Public Meetings
- G) 7-2018 - Accepting a Donation in the Amount of \$240 from Jim Kreft, Kreft Cabinets, for Tree Program.
- H) 8-2018 – Accepting a Donation in the Amount of \$630 from VFW Post 6031 for Chairs at Four Seasons Park.
- I) 9-2018 - Authorizing the City of Arlington to Enter into an Agreement with 101 Development Resources, Inc. for Building Inspection Services.

UNFINISHED BUSINESS

- 9. 10-2018: An Agreement to Provide for the Ownership and Maintenance of the Rectangular Rapid-Flash Beacon (RRFB) LED Crosswalk Warning System Adjacent to Trunk Highway No. 5 at Adams Street and Maintenance Agreement 2038440.

MISCELLANEOUS BUSINESS

- 10. Maintenance Department Update
- 11. Council Member/Committee Updates
- 12. Open Discussion

ADJOURNMENT

Reminders:

Planning & Zoning – January 4th @ 7 pm

EDA – January 8th @ 5:30 pm

Parks – January 22nd @ 7 pm

Township/Fire/Ambulance/Green Isle – January 25th @ 7 pm

**ARLINGTON CITY COUNCIL
MEETING MINUTES
JANUARY 2, 2018**

The regular meeting was called to order at 6:30 p.m., Mayor Richard Nagel presiding.

Members present: Mayor Rich Nagel, Michelle Battcher, Adam Cowell (arrived late), Tom Hatlestad, Jim Heiland, Ben Jaszewski

Members absent: None

Also present: City Adm. Patrick Melvin, City Attorney Ross Arneson, Building Official Darin Haslip, Kurt Menk

Motion by Battcher, seconded by Jaszewski, and passed by unanimous vote to approve the agenda as presented.

Motion by Heiland, seconded by Battcher, and passed by unanimous vote to approve the consent agenda as follows:

- A) Approval of Bills
- B) Approve Appointing John Zaske as the Arlington Fire Chief
- C) Approve Appointing Corey Carpenter as 2nd Assistant Chief in the Fire Department
- D) Approve Appointing Thomas Pomplun as Safety/Training Officer in the Fire Department
- E) Personnel Agenda.

It was noted that there were no citizens present to address the Council on non-agenda items.

The following announcements were reviewed:

- A) Planning & Zoning Public Hearing Regarding Interim Use Permit for Storage Bins for Northland Drying on Thursday, January 4th @ 7 pm
- B) City Offices will be Closed on Monday, January 15th for the Martin Luther King Jr. Holiday
- C) Next Council Meeting will be Tuesday, January 16th @ 6:30 p.m. (Change Meeting?)
- D) League of Minnesota Cities: Newly Elected Officials 2018 Leadership Conference & Elected Officials 2018 Leadership Conference in Brooklyn Park – January 26-27.

The Council reviewed the following communications:

- A) Acknowledge Thank You Letter from Arlington Chamber and Arli-Dazzle Committee for the Efforts and Collaboration the City put into the 2018 Arli-Dazzle Event.

Mayor Nagel presented his proposed listing of Committee Appointments for 2018. He explained that there was a member on the Planning & Zoning Committee whose term was not due to expire until the end of 2019. This individual lived within the Orderly Annexation Area. The Orderly Annexation Agreement (OAA) expired in September of 2017. Mayor Nagel commented that he would like to allow Darnell Halverson to finish out his term, as he is an active member of the Committee. Attorney Arneson commented that legally Mr. Halverson could finish out his term; but would not be able to be re-appointed if the OAA does not get renewed.

It was questioned if the OAA would be renewed. Mayor Nagel commented that one conversation had been held with the township about renewing the OAA. The City proposed enlarging the OAA at that time, the township opposed. Mayor Nagel commented that he hoped to initiate another conversation with the township; proposing renewal of the OAA as it existed before its expiration. Attorney Arneson talked briefly about what it would take to get the process going again.

Concern was expressed about one individual being appointed to more than one committee. Attorney Arneson commented that there was nothing in the Code against this; it may have been more of a ‘practice’ versus policy. Mayor Nagel commented that it is very difficult to find people to be on the various committees.

Motion by Hatlestad, seconded by Battcher, and passed by unanimous vote to allow Darnell Halverson to finish his current term on the Planning & Zoning Committee; with the hopes that the OAA gets renewed.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 1-2018

A RESOLUTION RATIFYING MAYORAL APPOINTMENTS AND COMMITTEES

BE IT RESOLVED that Mayor Richard Nagel has appointed the following individuals to the following appointments:

APPOINTEES TO MUNICIPAL OFFICES:

<i>Vice Mayor:</i>	Councilmember Ben Jaszewski
<i>City Attorney:</i>	Attorney Ross Arneson
<i>Health Officer:</i>	Representative from Sibley County Public Health
<i>Emergency Management Director:</i>	Tim Haggemiller

DELEGATES TO EXTRA-MUNICIPAL AGENCIES:

<i>Minnesota Municipal Utility Association (MMUA) Delegates:</i>	Councilmember Jim Heiland City Administrator Patrick Melvin
<i>Minnesota Municipal Power Association (MMPA) Delegates:</i>	City Administrator Patrick Melvin Deputy City Clerk Lisa Tesch
<i>Cable Commission Delegates:</i>	Councilmember Tom Hatlestad Don Koch
<i>A-GI Wastewater Board Delegates:</i>	Councilmember Jim Heiland Councilmember Michelle Battcher People Service Representative
<i>Prairie Line Trail Committee Delegate:</i>	Councilmember Ben Jaszewski
<i>Sibley County Library Board Representative:</i>	Lorelie Ferch
<i>Minnesota Valley Regional Rail Coalition (MVRRC) Delegate:</i>	City Administrator Patrick Melvin
<i>Sibley County Economic Development Corporation (SEDCO):</i>	Dick Thomes
<i>Sibley Medical Center Foundation (SMC):</i>	Ben Jaszewski

COUNCIL COMMITTEES: (All council members serve one year terms)

<i>Employee Relations Committee:</i>	Councilmember Michelle Battcher Councilmember Tom Hatlestad
<i>Finance Committee:</i>	Councilmember Michelle Battcher Councilmember Ben Jaszewski
<i>Public Buildings Committee:</i>	Councilmember Adam Cowell Councilmember Ben Jaszewski
<i>Streets Committee:</i>	Councilmember Jim Heiland Councilmember Tom Hatlestad
<i>Utilities Committee:</i>	Councilmember Jim Heiland Councilmember Adam Cowell
<i>Police Committee:</i>	Councilmember Tom Hatlestad Councilmember Michelle Battcher

MISCELLANEOUS COMMITTEES:

Firefighter Relief Committee:
(per by-laws)

Mayor: Richard Nagel
City Administrator: Patrick Melvin
Fire Chief: John Zaske

Ambulance Department Committee:

Rep. to RSMC: Councilmember Ben Jaszewski
Councilmember: Councilmember Michelle Battcher
City Administrator: Patrick Melvin
Ambulance Director: Kevin Sullivan
Volunteer Ambulance Manager: Lisa Roseland
RSMC Administrator: Todd Sandberg

Fire Department Committee:

Councilmember Adam Cowell
Councilmember Jim Heiland
Fire Department Officer Corp.

Emergency Operations Plan:

Mayor: Richard Nagel
City Administrator: Patrick Melvin
Emergency Management Director: Tim Haggenmiller
Fire Chief: John Zaske
Police Chief: John Petterson
Ambulance Director: Kevin Sullivan
Maintenance Supervisor: Kirby Weckworth

CITIZEN COMMITTEES: (All council members serve one year terms)

Cemetery Committee: (Term Length: Two years)

Staff Representatives:

City Administrator Patrick Melvin
Maintenance Supervisor Kirby Weckworth
Councilmember Adam Cowell
Dennis Van Moorlehem (2018)
Lyle Rud (2018)
Lindsey Drexler (2018)
Jennifer Nuesse (2019)
Laura Ward (2019)
Angelica Rose (2019)

Councilmember Appointee:

Citizen Appointees:

Community Center Committee: (Term Length: Two years)

Staff Representatives:

City Administrator Patrick Melvin
Community Center Coordinator Annie Willmsen
Maintenance Supervisor: Kirby Weckworth
Councilmember: Adam Cowell
Kurt Menk (2018)
Amanda Feterl (2018)
Tim Haggenmiller (2018)
Rebecca Lundstrom (2019)
Julie Warweg (2019)
Deb Brinkman (2019)

Councilmember Appointee:

Citizen Appointees:

Economic Development Authority: (Term Length: Six years)

Staff Representative:

Councilmember Appointees:

Citizen Appointees:

Consultant Amy Newsom (Sibley County EDA)
Councilmember Michelle Battcher
Councilmember Tom Hatlestad
Tim Kloeckl (2022)
Dean Bergersen (2023)
Larry Sorenson (2019)
Kurt Menk (2020)
Dick Thomes (2021)

EDA Board Loan Committee:

EDA Consultant Amy Newsom
1 EDA Councilmember
1 EDA Member

Library Committee: (Term Length: Two years)

Staff Representative:
Councilmember Appointee:
Citizen Appointees:

Library Director Kathy Homme
Councilmember Adam Cowell
Pauline Wiemann (2019)
Anita Quast (2019)
Galen Wills (2019)
Sue Morrisette (2018)
Jean Olson (2018)
Lorelie Ferch (2018)
Sibley County Library Board Representative

Ex-officio Member:

Parks Committee: (Term Length: Two years)

Staff Representative:
Councilmember Appointee:
Citizen Appointees:

Maintenance Supervisor Kirby Weckworth
Councilmember Ben Jaszewski
Gary Hultgren (2019)
Jerry Ebersviller (2019)
Karan Pichelmann (2019)
Robert Thomes (2018)
Walter Allison (2018)
Al Ihrke (2018)

Planning and Zoning Committee: (Term Length: Three years)

Staff Representative:
Councilmember Appointee:
Citizen Appointees:

Consulting P & Z Administrator Cynthia Smith-Strack
Councilmember Michelle Battcher
Janet Deno (2018)
Jim Carlson (2018)
Dwight Grabitske (2019)
Darnell Halverson (2019)
Jim Kreft (2020)
Jon Hazelwood (2020)

Shade Tree Committee: (Term Length: One year)

Staff Representative:

Councilmember Appointee:
Citizen Appointees:

City Administrator Patrick Melvin
Maintenance Supervisor Kirby Weckworth
Mayor Richard Nagel
Jeff Pinske (2018)
Jim Kreft (2018)
Dale Stern (2018)

TASK FORCES AND COMMISSIONS:

Arlington Historical Society:

Board of Directors, Volunteers:

Curt Boeder
Greg Goblirsch
Pauline Wiemann
Dwight Grabitske
Ramona Bade
Mike Noack
Lowell Nagel

Community Ed/Sum. Rec. Advisory Board:

Councilmember Appointee:
Citizen Appointees:

Mayor Rich Nagel (non-voting)
Ben Jaszewski
Karan Pichelmann
Evea Traxler

FURTHERMORE BE IT RESOLVED that the Mayor is Ex-Officio for all Boards, Committees and Commissions.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Heiland, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2-2018

A RESOLUTION APPOINTING CITY ADMINISTRATOR AND AUTHORIZING THE CITY OF ARLINGTON TO ENTER INTO A CONTRACT WITH PATRICK MELVIN

WHEREAS, Patrick Melvin is hereby re-appointed to serve as the City Administrator for the City of Arlington for an additional one-year term commencing on January 3, 2018; and

WHEREAS, the City of Arlington desires to secure the services of the City Administrator and the City Administrator desires to accept such employment; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of Arlington, Minnesota as follows:

1. That the attached City Administrator Contract between Patrick Melvin and the City of Arlington is hereby approved. A copy of the Agreement is attached to this Resolution and made a part of it.
2. The Agreement describes the responsibilities of the City and City Administrator.
3. The Agreement may be terminated at any time for any reason upon written notification to the other party.
4. That the Mayor is designated the Authorized Representative for the City to sign contract.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 3-2018

A RESOLUTION DESIGNATING THE OFFICIAL CITY DEPOSITORY

BE IT RESOLVED that the Arlington State Bank of Arlington, Minnesota is hereby designated as the official City of Arlington depository for the year 2018.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Jaszewski; and the

following voted against the same: None; and the following abstained from voting: Heiland; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 4-2018

A RESOLUTION AUTHORIZING SIGNATURE AUTHORITY FOR CITY ACCOUNTS

WHEREAS, the City of Arlington has various bank accounts at Arlington State Bank for the City of Arlington;

WHEREAS, the City of Arlington needs to name the individuals who have signature authority for the various bank accounts; and

WHEREAS, authorized signature can only be those individuals so named and approved by the Arlington City Council; and

BE IT RESOLVED that the Arlington city Council grants signature authority for the City bank accounts to the following and the checks require two signatures:

Mayor	Richard Nagel
Vice-Mayor	Ben Jaszewski
City Administrator	Patrick Melvin
Deputy City Clerk	Lisa Tesch.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Cowell, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland; and the following voted against the same: None; and the following abstained from voting: Jaszewski; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Cowell introduced the following resolution and moved for its adoption:

RESOLUTION NO. 5-2018

A RESOLUTION DESIGNATING THE OFFICIAL CITY NEWSPAPER

BE IT RESOLVED that the Arlington Enterprise of Arlington, Minnesota is hereby designated as the official City of Arlington newspaper for the year 2018.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Heiland, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 6-2018

A RESOLUTION APPROVING THE 2018 CITY CALENDAR

BE IT RESOLVED that the attached Calendar is hereby designated as the official City of Arlington Calendar of Public Meetings for the year 2018.

CITY OF ARLINGTON

2018 PUBLIC MEETINGS

(MEETING DATES ARE SUBJECT TO CHANGE)

Holidays - City Offices Closed:

January 1 - New Year's Day	January 15 - Martin Luther King Jr. Day
February 19 - President's Day	May 28 - Memorial Day
July 4 - Independence Day	September 3 - Labor Day
November 11 (12) - Veteran's Day	November 22 - Thanksgiving Day
November 23 - Day After Thanksgiving	December 25 - Christmas Day

Council	6:30 pm	January 2
Planning & Zoning	7:00 pm	January 4
EDA	5:30 pm	January 8
Council (Holiday 15 th)	6:30 pm	January 15 (16 th)
Parks	7:00 pm	January 22
Township/Fire/Ambulance	7:00 pm	January 25 (10 Day Notice)
Planning & Zoning	7:00 pm	February 1
Council	6:30 pm	February 5
Emergency Operations Plan		February 7
EDA	5:30 pm	February 12
Library	5:30 pm	February 14
Council (Holiday 19 th)	6:30 pm	February 19 (20 th)
Parks	7:00 pm	February 26
Planning & Zoning	7:00 pm	March 1
Council	6:30 pm	March 5
EDA	5:30 pm	March 12
Council	6:30 pm	March 19
Cemetery	5:30 pm	March 26
Parks	7:00 pm	March 26
Council	6:30 pm	April 2
Planning & Zoning	7:00 pm	April 5
EDA	5:30 pm	April 9
A-GI Wastewater (Arlington)	7:00 pm	April 12 (10 Day Notice)
Council	6:30 pm	April 16
Parks	7:00 pm	April 23
Planning & Zoning	7:00 pm	May 3
Council	6:30 pm	May 7
EDA	5:30 pm	May 14
Library	5:30 pm	May 16
Council	6:30 pm	May 21
Parks	7:00 pm	May 28 (Holiday)
Council	6:30 pm	June 4
Planning & Zoning	7:00 pm	June 7
EDA	5:30 pm	June 11
Council	6:30 pm	June 18

Cemetery	5:30 pm	June 25
Parks	7:00 pm	June 25
Council	6:30 pm	July 2
Planning & Zoning	7:00 pm	July 5
EDA	5:30 pm	July 9
Council	6:30 pm	July 16
Parks	7:00 pm	July 23
Special Council – Budget		July
Planning & Zoning	7:00 pm	August 2
Council	6:30 pm	August 6
EDA	5:30 pm	August 13
Council	6:30 pm	August 20
Parks	7:00 pm	August 27
Special Council – Budget		August
Council (Holiday 3rd)	6:30 pm	September 3 4th
Planning & Zoning	7:00 pm	September 6
EDA	5:30 pm	September 10
A-GI Wastewater (Green Isle)	7:00 pm	September 13 <i>(10 Day Notice)</i>
Council	6:30 pm	September 17
Library	5:30 pm	September 19
Cemetery	5:30 pm	September 24
Parks	7:00 pm	September 24
Township/Fire/Ambulance	6:00 pm	September 26 <i>(10 Day Notice)</i>
Special Council – Budget		September
Council	6:30 pm	October 1
Planning & Zoning	7:00 pm	October 4
EDA	5:30 pm	October 8
Council	6:30 pm	October 15
Parks	7:00 pm	October 22
Special Council – Budget		October
Planning & Zoning	7:00 pm	November 1
Council	6:30 pm	November 5
EDA	5:30 pm	November 12 (Holiday)
Library	5:30 pm	November 14
Council	6:30 pm	November 19
Parks	7:00 pm	November 26
Special Council – Budget		November
Council	6:30 pm	December 3
Planning & Zoning	7:00 pm	December 6
EDA	5:30 pm	December 10
Council	6:30 pm	December 17
Cemetery	5:30 pm	December 24 (Holiday)
Parks	7:00 pm	December 24 (Holiday)
Special Council		December

MEETING SCHEDULE:

City Council	1 st & 3 rd Monday Evenings @ 6:30 pm
EDA	2 nd Monday Evening (Monthly) @ 5:30 pm
Planning & Zoning	1 st Thursday Evening @ 7:00 pm
Park Board	4 th Monday Evening (Monthly) @ 7:00 pm
Library	3 rd Wednesday Evening (Quarterly) @ 5:30 pm (Library)
Cemetery	4 th Monday Evening, 3 rd Month (Quarterly) @ 5:30 pm
A-GI Wastewater	2 nd Thursday Evening April/September (10 Day Notice) @ 7:00 pm (April-Arl, September-GI - alternate locations) (GI Council Meets 2 nd & 4 th Tues)
Township/Fire/Ambulance	4 th Thursday Evening – January/September (10 Day Notice) @ 7:00 pm

Cable Commission	4 th Wednesday Evening (Monthly)
Fire Relief	Last Wednesday Evening (Monthly) (Fire Hall)
Emergency Operations Plan	1 st Wednesday in February (Annually) (EMS Bldg)
Shade Tree	Quarterly
Community Center	Quarterly

**All meetings are at Community Center-Council Chambers unless otherwise noted.*

***All meeting dates are subject to change, plus additional 'special' meetings may be scheduled.*

Annual Schedule for Committees to Report to City Council (attended by a minimum of 2 representatives from each):

Monthly: Streets-1st Mtg, Police Dept.-2nd Mtg

February: Fire Dept.-1st Mtg, Historical Society-2nd Mtg

April: Electrical Engineer-1st Mtg, PeopleService-2nd Mtg

June: Hospital/RSMC-1st Mtg, Cemetery-2nd Mtg

August: Fire Relief-2nd Mtg

March: Ambulance-1st Mtg, Parks/Trails-2nd Mtg

May: Library-1st Mtg, Planning/Zoning-2nd Mtg

July: EDA-1st Mtg,

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Heiland, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Heiland introduced the following resolution and moved for its adoption:

RESOLUTION NO. 7-2018

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received a donation in the Amount of \$240 from Jim Kreft, Kreft Cabinets, for Tree Program; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Battcher, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 8-2018

A RESOLUTION ACCEPTING A DONATION AND DESIGNATING ITS USE

WHEREAS, Minnesota State Statutes 465.03 states that cities may accept gifts of real or personal property, including money, and use them in accordance with the terms the donor prescribes; and

WHEREAS, the City may not, however, accept or use gifts for religious or sectarian purposes; and

WHEREAS, every such acceptance shall be by resolution of the governing body adopted by two-thirds majority of its members; and

WHEREAS, the City of Arlington has received a donation in the amount of \$630 from VFW Post 6031 for chairs at the Lions Center in Four Seasons Park; and

WHEREAS, charitable contributions to governmental units are tax-deductible under Section 170(c)(1) of the Internal Revenue Code if made for public purpose, and

WHEREAS, the Arlington City Council would like to express its thankfulness for this gracious community support, and

NOW THEREFORE BE IT RESOLVED, pursuant to Minnesota State Statute 465.03 the Arlington City Council does hereby accept the aforementioned donation.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Hatlestad, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Building Official Darin Haslip was present to discuss the services he provides under his contract; along with the fees being charged to the City. It was noted that Building Official Haslip has developed a good rapport with the contractors in the area in his 11 years of service to the community.

Councilmember Jaszewski introduced the following resolution and moved for its adoption:

RESOLUTION NO. 9-2018

**A RESOLUTION AUTHORIZING THE CITY OF ARLINGTON TO ENTER INTO
AN AGREEMENT WITH 101 DEVELOPMENT RESOURCES, INC.**

WHEREAS, the City of Arlington seeks to enter into an Agreement with 101 Development Resources, Inc. for the building inspection services;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Arlington, Minnesota as follows:

1. That the attached one-year Contract for Building Inspection Services between 101 Development Resources, Inc. and the City of Arlington is hereby approved. A copy of the Agreement for services to provide all building inspection services as described in Exhibit A ("SCOPE OF THE CONTRACT" and "ADDITIONAL WORK UNDER THE CONTRACT") is attached to this Resolution and made a part of it.
2. The Agreement commences on January 1, 2018 and compensation for services rendered in 2018 by 101

Development Resources, Inc. represents an 10% increase from \$50/hour to \$55/hour. The City of Arlington has been at \$50/hour since 2014.

3. That the City Administrator, or his or her successor, and Mayor are designated the Authorized Representatives for the City.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Heiland, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Melvin provided an update on the Rectangular Rapid-Flash Beacon LED Crosswalk Warning System on Hwy 5 and Adams Street. The Maintenance Department was working with MnDOT on the issues with sign, such as flashing when there is only a car present, not pedestrians; and with the battery not holding a charge.

Councilmember Battcher introduced the following resolution and moved for its adoption:

RESOLUTION NO. 10-2018

A RESOLUTION APPROVING AN AGREEMENT TO PROVIDE FOR THE OWNERSHIP AND MAINTENANCE OF THE RECTANGULAR RAPID-FLASH BEACON (RRFB) LED CROSSWALK WARNING SYSTEM ADJACENT TO TRUNK HIGHWAY NO. 5 AT ADAMS STREET AND MAINTENANCE AGREEMENT 2038440

IT IS RESOLVED that the City of Arlington enter into MnDOT Agreement No. 1028440 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for the ownership and maintenance of the new Rectangular Rapid-Flash Beacon (RRFB) LED Crosswalk Warning System adjacent to Trunk Highway No. 5 at Adams Street.

IT IS FURTHER RESOLVED that the City Administrator and the Deputy Clerk are authorized to execute the Agreement and any amendments to the Agreement.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember Cowell, and upon poll being taken thereon the following voted in favor thereof: Battcher, Cowell, Hatlestad, Heiland, Jaszewski; and the following voted against the same: None; and the following abstained from voting: None; and the following were absent: None.

Adopted by the City Council of the City of Arlington this 2nd day of January, 2018.

Signed: /s/ Richard Nagel
Mayor

Attest: /s/ Patrick Melvin
City Administrator

Whereupon the resolution was declared duly passed and adopted and was signed by the Mayor whose signature was attested by the City Administrator.

Adm. Melvin provided Maintenance Supvr. Weckworth's update on the Maintenance Department as he had a conflict and could not attend the meeting. The department was making and maintaining ice in the hockey rink and the skating rink at Four Seasons Park. The City has experienced lighter snow falls and has been able to manage the cleanup without calling the contractors and have attempted to salt/sand. The Community Center floors have been stripped and re-waxed. Some street lights were not working due to the cold weather. Some things the department will be working on: taking down the Christmas

decorations, putting the tree order together for the DNR grant, waxing the floor at the Lions Center, and installing an eye wash station in the shop (OSHA required).

Heiland provided an update on the Fire Department Committee. They held interviews for the 2nd Assistant Chief position.

Mayor Nagel talked about establishing his 2018 Goals. He asked each Councilmember to submit 3-5 items they feel are priority and should be addressed in 2018 to City Adm. Melvin. He will put his goals together based on this info he receives.

Motion by Battcher, seconded by Hatlestad, and passed by unanimous vote to adjourn the meeting at 7:44 pm.

City Administrator Patrick Melvin

Mayor Richard Nagel